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| Data Program CQI Activities |

The following checklist links to CAT4 recipes and Topbar guides that may be used to support the finding of patients associated with practice data benchmarking report statistics.

It is designed to help practices improve data quality and ensure an increase in the percentage of chronic disease patients with relevant information recorded. Completing these activities may increase business sustainability through recall opportunities and be used to satisfy the requirements of the [PIP QI.](https://www1.health.gov.au/internet/main/publishing.nsf/Content/PIP-QI_Incentive_guidance) Please also find following a useful section at the end regarding NQPHN Digital Health programs.

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| DIABETES |  |
| Increase % of practice patients with a coded diagnosis of Diabetes |  |
|[ ]  Identify patients who have an indicated condition with no diagnosis recorded | [Guide](https://help.pencs.com.au/display/CG/Indicated%2BConditions%2BReport%2BDetails) |
|[ ]  Ensure all Diabetic patients are coded with the correct diagnosis  | [Recipe](https://help.pencs.com.au/pages/viewpage.action?pageId=25362722) |
|[ ]  Ensure all Diabetic patients are coded with a diagnosis of Type I or Type II | [Note](https://help.pencs.com.au/display/CG/Patients%2Bwith%2Bincorrect%2BDiabetes%2Bcoding) |
|[ ]  Identify pre-Diabetic patients eligible for referral into a free Queensland lifestyle modification program called [*My health for life*](https://www.myhealthforlife.com.au/our-community/health-professionals)Note: See link for a Medical Practitioner Referral Form or find one pre-loaded in the ‘supplied templates’ section in Best Practice or Medical Director | [Recipe](https://help.pencs.com.au/display/CR/Find%2Bhigh%2Brisk%2Bpatients%2Beligible%2Bfor%2BMy%2BHealth%2BFor%2BLife)[Referral](https://www.myhealthforlife.com.au/laravel-filemanager/files/shares/GP_referral_form_template_19122017_fillable.pdf) |
| Increase % of Diabetic patients with a GPMP |  |
|[ ]  Identify patients with Diabetes who have never claimed a GPMP/TCA | [Recipe](https://help.pencs.com.au/pages/viewpage.action?pageId=1480168) |
| Increase % of Diabetic patients with a GPMP Review |  |
|[ ]  Identify patients with Diabetes who have no GPMP Review | [Recipe](https://help.pencs.com.au/display/CG/MBS%2BEligibility) |
| Increase % of Diabetic patients with a completed Cycle of Care |  |
|[ ]  Identify outstanding Diabetes COC Items | [Recipe](https://help.pencs.com.au/display/CR/Identify%2Boutstanding%2BDiabetes%2BCycle%2Bof%2BCare%2BItems%2B-%2Bcross%2Btabulated) |

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|[ ]  As an alternative to using the MBS items [online checker in HPOS](https://www.servicesaustralia.gov.au/organisations/health-professionals/services/medicare/hpos/services/using-mbs-items-online-checker-hpos), you can quickly view MBS items claimed by a patient in their [My Health Record](https://www.myhealthrecord.gov.au/). This allows you to see if a patient has already claimed a GPMP elsewhere in the past 12 months. For My Health Record training see: [Australian Digital Health Agency eLearning site](https://training.digitalhealth.gov.au/) |
|[ ]  Set Prompts in Topbar to capture patients who need status updates as they arrive for a consultation. Learn how to do this [HERE](https://help.pencs.com.au/display/ds/Creating%2Ba%2BPrompt%2Bin%2BPAT%2BCAT) or learn about Topbar [HERE](https://vimeo.com/276795698). |
| CARDIOVASCULAR DISEASE |  |
|[ ]  Manage your at-risk patients with the ‘Absolute CVD-Risk-Quick-Reference Guide’ | [Guide](https://help.pencs.com.au/display/CG/CV%2B%28Cardiovascular%29%2BEvent%2BRisk%2BCAT%2Bcalculated?preview=%2F1476556%2F25362732%2FAbsolute-CVD-Risk-Quick-Reference-Guide.pdf) |
| Increase % of practice patients with a coded diagnosis of CVD |  |
|[ ]  Use the Framingham Risk Equation to identify patients with no coded diagnosis of CVD who are at risk of a CVD event occurring within a 5-year period | [Recipe](https://help.pencs.com.au/display/CG/CV%2B%28Cardiovascular%29%2BEvent%2BRisk%2BCAT%2Bcalculated) |
|[ ]  Identify patients with a high CV event risk eligible for referral into a free Queensland lifestyle modification program called [*My health for life*](https://www.myhealthforlife.com.au/our-community/health-professionals)Note: See link for a Medical Practitioner Referral Form or find one pre-loaded in the ‘supplied templates’ section in Best Practice or Medical Director | [Recipe](https://help.pencs.com.au/display/CR/Find%2Bpatients%2Beligible%2Bfor%2BMy%2BHealth%2BFor%2BLife%2Bwith%2Bhigh%2BCV%2BEvent%2Brisk)[Referral](https://www.myhealthforlife.com.au/laravel-filemanager/files/shares/GP_referral_form_template_19122017_fillable.pdf) |
| Increase % of CVD patients with blood pressure recorded |  |
|[ ]  Identify CVD patients with no BP recorded | [Recipe](https://help.pencs.com.au/display/CR/CVD%2BPatients%2Bwith%2Bno%2BBP%2Brecorded) |
| Increase % of CVD patients with cholesterol recorded |  |
|[ ]  Step 1: See Guide to ‘Conditions Filtering’ to first identify patients with CVD. Step 2: Click on the ‘Pathology’ Tab, then the ‘Lipids’ Tab, then the ‘Cholesterol’ Tab to identify CVD patients with ‘No Cholesterol Recorded’ | [Guide](https://help.pencs.com.au/display/ds/Conditions%2BFiltering) |
|[ ]  Identify CVD patients not on statins | [Recipe](https://help.pencs.com.au/display/CR/Identify%2BPatients%2Bwith%2BType%2BII%2BDiabetes%2Band%2BCVD%2Bnot%2Bon%2BStatins) |
| Increase % of CVD patients with smoking recorded |  |
|[ ]  Identify the smoking status of Coronary Heart Disease patients. | [Recipe](https://help.pencs.com.au/display/CR/Identifying%2Bthe%2Bsmoking%2Bstatus%2Bof%2BCoronary%2BHeart%2BDisease%2B%28CHD%29%2Bpatients) |
| COPD |  |
| Increase % of practice patients with a coded diagnosis of COPD |  |
|[ ]  Identify patients who have an indicated condition with no diagnosis recorded(scroll to the fourth item in the guide for COPD) | [Guide](https://help.pencs.com.au/display/CG/Indicated%2BConditions%2BReport%2BDetails) |
| Increase % of COPD patients with smoking recorded |  |
|[ ]  Identify patients with respiratory conditions with no smoking status recorded | [Recipe](https://help.pencs.com.au/display/CR/Patients%2Bwith%2Brespiratory%2Bconditions%2Band%2Bno%2Bsmoking%2Bstatus%2Brecorded) |
| Increase % of COPD patients with spirometry recorded |  |
|[ ]  As there is no specific recipe for this point, use the same CAT4 recipe as the line above to first identify patients with respiratory conditions with no smoking status recorded but instead of clicking on the ‘Smoking’ Tab, pass over one more tab to the right and click the ‘Measures’ Tab, then the ‘Spirometry’ Tab and export a list of patients with no spirometry recorded | [Recipe](https://help.pencs.com.au/display/CR/Patients%2Bwith%2Brespiratory%2Bconditions%2Band%2Bno%2Bsmoking%2Bstatus%2Brecorded) |
| MENTAL HEALTH |  |
| Increase % of practice patients with a coded diagnosis of Mental Health |  |
|[ ]  Identify patients who have an indicated condition with no diagnosis recorded | [Guide](https://help.pencs.com.au/display/CG/Indicated%2BConditions%2BReport%2BDetails) |
| Increase % of Mental Health patients with a MHTP |  |
|[ ]  Identify patients eligible for a MHTP | [Recipe](https://nqprimaryhealth-my.sharepoint.com/personal/tanya_scardamaglia_nqphn_com_au/Documents/PHEQI%20Team/MH4L/%E2%98%92%09See%20CAT4%20Recipe%20HERE%20to%20identify%20patients%20eligible%20for%20a%20MHTP%20review) |
| Increase % of Mental Health patients with a MHTP Review |  |
|[ ]  Identify patients eligible for a MHTP Review | [Recipe](https://help.pencs.com.au/display/CR/Identifying%2Bpatients%2Beligible%2Bfor%2Ba%2BMental%2BHealth%2BTreatment%2BPlan%2BReview) |
| Find Mental Health patients who have not had a Mental Health Consult |  |
|[ ]  Identify patients eligible for a Mental Health Consult. | [Recipe](https://help.pencs.com.au/display/CG/Mental%2BHealth) |
| ASTHMA |  |
| Increase % of practice patients with coded diagnosis of Asthma |  |
|[ ]  Identify patients who have an indicated condition with no diagnosis recorded (scroll to the final item in the guide for Asthma) | [Guide](https://help.pencs.com.au/display/CG/Improving%2BData%2BQuality) |
| Increase % of Asthma patients with a GPMP |  |
|[ ]  Identify Asthma patients eligible for a GPMP | [Recipe](https://help.pencs.com.au/pages/viewpage.action?pageId=70909953) |
| Increase % of Asthma patients with a GPMP Review |  |
|[ ]  Identify Asthma patients eligible for a GPMP Review | [Recipe](https://help.pencs.com.au/display/CG/MBS%2BEligibility) |
| Find Asthma patients without a completed Asthma Cycle of Care |  |
|[ ]  Identify patients eligible for an Asthma CoC | [Recipe](https://help.pencs.com.au/display/CR/Identify%2Bpatients%2Beligible%2Bfor%2Ban%2BAnnual%2BAsthma%2BCycle%2Bof%2BCare) |
| HYPERTENSION |  |
| Increase % of practice patients with a coded diagnosis of Hypertension |  |
|[ ]  Identify patients with a high blood pressure who may not have a coded diagnosis of Hypertension  | [Guide](https://help.pencs.com.au/pages/viewpage.action?pageId=1476514) |
|[ ]  Patients with high blood pressure are automatically eligible for referral into a free Queensland lifestyle modification program called [*My health for life*](https://www.myhealthforlife.com.au/our-community/health-professionals)Note: See link for a Medical Practitioner Referral Form or find one pre-loaded in the ‘supplied templates’ section in Best Practice or Medical Director | [Recipe](https://help.pencs.com.au/display/CR/Find%2Bpatients%2Bwith%2Bhigh%2Bblood%2Bpressure%2Beligible%2Bfor%2BMy%2BHealth%2BFor%2BLife)[Referral](https://www.myhealthforlife.com.au/laravel-filemanager/files/shares/GP_referral_form_template_19122017_fillable.pdf) |
| Increase % of Hypertension patients with blood pressure recorded |  |
|[ ]  As there is no specific recipe for this point, first identify patients with Hypertension, then click on the ‘Measures’ Tab, then the ‘BP’ Tab to identify Hypertensive patients with ‘No BP Recorded’  | [Recipe](https://help.pencs.com.au/display/ds/Conditions%2BFiltering) |
| Increase % of Hypertension patients without cholesterol recorded |  |
|[ ]  As there is no specific recipe for this point, first identify patients with Hypertension, then click on the ‘Pathology’ Tab, then the ‘Lipids’ Tab, then the ‘Cholesterol’ Tab to identify Hypertensive patients with ‘No Cholesterol Recorded’  | [Recipe](https://help.pencs.com.au/display/ds/Conditions%2BFiltering) |
|[ ]  Patients with elevated cholesterol are automatically eligible for referral into a free Queensland lifestyle modification program called [*My health for life*](https://www.myhealthforlife.com.au/our-community/health-professionals)Note: See link for a Medical Practitioner Referral Form or find one pre-loaded in the ‘supplied templates’ section in Best Practice or Medical Director | [Recipe](https://help.pencs.com.au/display/CR/Find%2Bpatients%2Bwith%2Bhigh%2Bcholesterol%2Beligible%2Bfor%2BMy%2BHealth%2BFor%2BLife)[Referral](https://www.myhealthforlife.com.au/laravel-filemanager/files/shares/GP_referral_form_template_19122017_fillable.pdf) |
| DATA QUALITY |
|[ ]  Improve data quality | [Guide](https://help.pencs.com.au/display/CG/Improving%2BData%2BQuality)[TrainIT](https://trainitmedical.com.au/2016/10/12/5-steps-to-data-quality-success/)[Webinar](https://www.youtube.com/watch?v=YwBcu-GceTE) |
| Allergy status recorded |
|[ ]  Identify patients with allergy status not recorded | [Recipe](https://help.pencs.com.au/display/CR/Identify%2Bpatients%2Bwith%2BAllergy%2Bor%2BSmoking%2BStatus%2BNOT%2Brecorded) |
| Patients with >=10 years with smoking status recorded |
|[ ]  Identify patients with smoking status not recorded | [Recipe](https://help.pencs.com.au/display/CR/Identify%2Bpatients%2Bwith%2BAllergy%2Bor%2BSmoking%2BStatus%2BNOT%2Brecorded) |
| Patients with >=15 years with alcohol consumption recorded |
|[ ]  Identify patients with alcohol consumption not recorded | [Recipe](https://help.pencs.com.au/pages/viewpage.action?pageId=47317145) |
| Patients with >=18 years with waist measurement recorded |
|[ ]  Learn how to add weight, height and waist measurements to a patient record | [Recipe](https://help.pencs.com.au/display/CR/Add%2BWeight%2C%2BHeight%2Band%2BWaist%2BMeasurements%2Bto%2BPatient%2BRecord) |
| Ethnicity recorded  |
|[ ]  Filter patients with Ethnicity ‘Not Stated’ by selecting the ‘Ethnicity’ Tab in the top Filter section, then select the ‘Not Recorded/Stated’ checkbox, then click the ‘Ethnicity’ Tab in the bottom report section to generate a list of patients with no Ethnicity recorded. Set a prompt in Topbar to capture patients at their next visit. |  |

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| OTHER USEFUL DIGITAL HEALTH INFORMATION |
| Electronic Prescriptions – For Prescribers |
| Electronic prescriptions will improve medicines safety and provide new options and convenience for patients and their medicine supply, allowing prescribers and their patients to use an electronic Pharmaceutical Benefits Scheme (PBS) prescription.Electronic prescriptions form part of the broader digital health and medicines safety framework. They enable the prescribing, dispensing and claiming of medicines, without the need for a paper prescription. Existing prescribing and dispensing processes will not change. Patients can still choose which pharmacy they attend to fill their prescription and can choose an electronic prescription as an alternative to a paper prescription. Paper prescriptions will still exist.[ ]  Learn more about Electronic Prescriptions from the Australian Digital Health Agency site [HERE](https://www.digitalhealth.gov.au/get-started-with-digital-health/electronic-prescriptions/for-prescribers).  |
| HealthPathways |
| HealthPathways is a web-based information portal supporting primary care clinicians to plan patient care through primary, community and secondary health care systems. It is like a ‘care map’, so that all members of a health care team – whether they work in a hospital or the community – can be on the same page when it comes to looking after a particular person.HealthPathways is designed to be used at the point of care, primarily for General Practitioners, but also for specialists, nurses, allied health and other health professionals.  HealthPathways are constantly updated and reviewed in light of changing evidence, technology and local circumstances.NQPHN supports three HealthPathways sites for Mackay, Townsville and Far North Queensland (FNQ), which includes Cairns and Torres and Cape:[ ]  Access the **Mackay** site [HERE](https://mackay.communityhealthpathways.org/) (username: mackaylive / password: Acce55live)[ ]  Access the **Townsville** site [HERE](https://townsville.communityhealthpathways.org/) (username: connected /password: healthcare)[ ]  Access the **Far North Queensland** site [HERE](https://fnq.healthpathwayscommunity.org/) (username: hpcairns / password: pwcairns)  |
| My health for life |
| *My health for life* is a free Queensland integrated risk assessment and behaviour modification program that aims to assist participants to reduce their risk of developing chronic conditions such as type 2 diabetes, heart disease and stroke. Based in the community, and delivered by local healthcare practitioners, this initiative aims to work with General Practices to identify patients at risk of developing chronic conditions and offer them a tailored, flexible, health lifestyle program.NQPHN encourages health professionals to refer eligible participants to a locally run program**.****Find a *My health for life* Medical Practitioner Referral Form already pre-loaded into your Best** **Practice or Medical Director supplied templates section or access a referral form** [**HERE**](https://www.myhealthforlife.com.au/laravel-filemanager/files/shares/GP_referral_form_template_19122017_fillable.pdf)**.**[ ]  Learn more about the program [HERE](https://www.myhealthforlife.com.au/our-community/health-professionals)[ ]  Read the practice FAQ infographic [HERE](https://www.myhealthforlife.com.au/laravel-filemanager/files/shares/MH4L_medical_practitioner_FAQs_FINAL.pdf)[ ]  See a patient Program Outline [HERE](https://www.ourphn.org.au/wp-content/uploads/20190115-Mh4l-program-outline.jpg)[ ]  See eligibility criteria pathway [HERE](https://help.pencs.com.au/display/CR/My%2BHealth%2BFor%2BLife%2BRecipes)[ ]  Identify eligible patients using these 6 x CAT4 recipes [HERE](https://help.pencs.com.au/display/CR/My%2BHealth%2BFor%2BLife%2BRecipes)[ ]  See CAT4 refresher training [HERE](https://help.pencs.com.au/category/resources)[ ]  Have a GoShare licence? Use the Plus tool at the base of CAT4 reports to send a bulk recall SMS to eligible patients along with a *My health for life* health literacy resource bundle to encourage presentations to clinic for referral into the program and ongoing follow up bookings.[ ]  View refresher training on how to access and send bundles [HERE](https://register.gotowebinar.com/register/1666122262234998027) (complete registration information fields for instant access to a pre-recorded webinar).[ ]  New to GoShare by Healthily? The GoShare Plus tool integrates GoShare Healthcare health literacy resources with CAT4 reports to enable primary care providers to seamlessly deliver health effective promotional campaigns via bulk SMS. Learn more about GoShare Plus [HERE](https://healthily.com.au/goshare-recall/)[ ]  Book a demonstration or further training and support [HERE](https://healthily.com.au/about-us/)[ ]  Know where to send completed referral (3 options):[ ]  Via secure messaging – Medical Objects: *My health for life* FM4064000RY [ ]  Don’t have secure messaging? See this guide [HERE](https://trainitmedical.com.au/secure-messaging/)[ ]  Via Fax – (07) 3506 0909 [ ]  Via Email - info@myhealthforlife.com.au [ ]  Need more information? Phone: 13 RISK (13 7475)  |
| My Health Record |
| It is important to upload a [Shared Health Summary](https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/shared-health-summaries) to the [My Health Record](https://www.myhealthrecord.gov.au/) of a patient with a chronic or complex condition to ensure continuity of care throughout their healthcare journey and ensure practice [ePIP](https://www.myhealthrecord.gov.au/for-healthcare-professionals/practice-incentives-program) eligibility criteria are met.[ ]  See cheat sheets on how to upload information to the My Health Record system [HERE](https://www.myhealthrecord.gov.au/for-healthcare-professionals/general-practice)[ ]  See a 1 min video on how to upload a SHS in Best Practice software [HERE](https://www.youtube.com/watch?v=CO0TW3P9DRU) [ ]  See a 1 min video on how to upload a SHS in Medical Director software [HERE](https://www.youtube.com/watch?v=RlcjR9EBD1w) [ ]  Access refresher training and eLearning modules [HERE](https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/elearning-modules) [ ]  Read about eHealth on the RACGP website [HERE](https://www.racgp.org.au/running-a-practice/technology/clinical-technology/electronic-records/my-health-record-in-general-practice/my-health-record-resources)[ ]  Don’t have access to the My Health Record system or claim the [ePIP](https://www.myhealthrecord.gov.au/for-healthcare-professionals/practice-incentives-program)? Start registration process [HERE](https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/registration-overview)Need help? Read this great article from healthvitalIT on registration steps [HERE](https://healthvitalit.com.au/topics/article/digital-health/register-my-health-record). |
| Secure Messaging |
| This electronic form of communication can save you time, digitise paper workflows, minimise risk and protect patient privacy.  The technology integrates seamlessly with most clinical software and there is even a Microsoft Word Plug-in option. Not sure what Secure Messaging is?  Read about it how it enables you to send patient correspondence with point to point encryption [HERE](https://healthvitalit.com.au/topics/article/digital-health/secure-messaging-and-electronic-clinical-referrals).  |
| Smart Referrals |
| The Smart Referrals programs supports clinical and business change through the streamlined creation and management of referrals to Queensland specialist outpatient services. Smart Referrals allows those involved in patient care to better manage the patient journey, improve patient safety and reduce specialist outpatient wait times.Program components include GP Smart Referrals, allowing GPs to create and submit electronic referrals from existing practice software.[ ]  Learn more about Smart Referrals from the QLD Health site [HERE](https://www.health.qld.gov.au/clinical-practice/innovation/smart-referrals)[ ]  View Smart Referral resources and PDF Guides to installation and set up [HERE](https://www.health.qld.gov.au/clinical-practice/innovation/smart-referrals/smart-referrals-resources)[ ]  Contact the Smart Referrals team for further training and support by phone: 1300 478 439 Option 2.  |
| Telehealth – healthdirect Video Call |
| healthdirect Video Call is browser-based and can be accessed by clinicians and patients via Google Chrome, Apple Safari or Firefox on a Windows/Mac PC, smartphone or tablet. It works on low internet bandwidths – 3G/4G or ADSL is sufficient.The service is purpose-built for health settings, complete with virtual clinics and waiting areas. It is a secure, private and sustainable mode of convenient access to care. No account, special software or dial-in details are needed by patients.See the healthdirect Video Call website about page [HERE](https://about.healthdirect.gov.au/video-call)healthdirect Video Call is a telehealth platform funded by The Australian Department of Health.  It is free for GPs and is supported by MBS telehealth item numbers. **The program** uses military grade software developed by Coviu, a spin-off from the CSIRO's Data61 digital innovation project.☐  What is healthdirect Video Call – learn all about the service [HERE](https://help.vcc.healthdirect.org.au/about-healthdirect-video-call)☐  Get started - create an account and configure your clinic [HERE](https://help.vcc.healthdirect.org.au/95525-getting-set-up-with-video-call-for-the-first-time)☐  Learn how to prepare and conduct a Video Call [HERE](https://help.vcc.healthdirect.org.au/conductavideocall)☐  See guides and video resources [HERE](https://help.vcc.healthdirect.org.au/templatesandguides)☐  See patient guides [HERE](https://help.vcc.healthdirect.org.au/templatesandguides/downloads)☐  Troubleshooting and support resources [HERE](https://help.vcc.healthdirect.org.au/57493-category-3)☐  Technical requirements [HERE](https://help.vcc.healthdirect.org.au/itstaff)☐   Email the healthdirect team: videocallsupport@healthdirect.org.au. |
| The Viewer (Health Provider Portal) |
| To make things easy for GPs, the SCHHS provides a single login that gives access to many SCHHS online services.The Health Provider Portal (HPP) service provides a summary patient healthcare details to registered and authenticated health practitioners. All information on display is provided via secure tunnel access to Queensland Health’s read-only clinical application, The Viewer. This read-only online access will allow GPs to view public hospital information including appointment records, radiology and laboratory results, treatment and discharge summaries, and demographic and medication details.[ ]  Learn all about The Viewer and FAQs [HERE](https://www.health.qld.gov.au/clinical-practice/database-tools/health-provider-portal/gps-resources/support) [ ]  Already registered? Access The Viewer [HERE](https://www.health.qld.gov.au/clinical-practice/database-tools/health-provider-portal/gps-resources/hpp-login)[ ]  Email the team: connectingqld@health.qld.gov.au |

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| Need help with items in this checklist?[ ]  Contact the NQPHN Digital Health and Quality Improvement Team by email: digitalhealth@nqphn.com.au |