

# General practice checklist

## Segment 1

### PIP QI Incentive

*Audience: General Practices and Primary Health Networks*



# QI data exchanging PIP practices

## Section 1: Introduction

Is your general practice accredited with the RACGP? Are you currently participating in PIP? Do you currently share data with [Northern Queensland Primary Health Network \(NQPHN\)](#) and undertake quality improvement activities? Did you know that applications open 1 August 2019 and that your practice may be eligible for up to \$50,000 with the PIP QI Incentive?

## Section 2: Before you register

1. Read the overarching <a href="#">PIP guidelines</a> .	<input type="checkbox"/>
2. Read the <a href="#">PIP QI Incentive Guidelines</a> .	<input type="checkbox"/>
3. Read the <a href="#">PIP Eligible Data Set Data Governance Framework</a> .	<input type="checkbox"/>
4. Review the <a href="#">Improvement Measures</a> .	<input type="checkbox"/>
5. Review your data sharing agreement in consultation with NQPHN.	<input type="checkbox"/>
6. If you have any questions check the <a href="#">Who do I ask</a> fact sheet & <a href="#">FAQs</a> for help.	<input type="checkbox"/>

## Section 3: How to register from 1 August 2019

1. Register on <a href="#">HPOS</a> using your PRODA account from 1 August 2019 onwards.	<input type="checkbox"/>
2. For help with PRODA accounts contact <a href="#">DHS</a> .	<input type="checkbox"/>

## Section 4: After you register

1. Let NQPHN know that you have applied for the PIP QI Incentive.	<input type="checkbox"/>
2. Provide NQPHN with your PIP Practice Identifier.	<input type="checkbox"/>
3. Submit the PIP Eligible Data Set to NQPHN on a quarterly basis.	<input type="checkbox"/>
4. Work in partnership with NQPHN on practice-relevant CQI activities.	<input type="checkbox"/>
5. Retain evidence of the CQI activities you have undertaken.	<input type="checkbox"/>
6. Sign and return the annual confirmation statement by the due date.	<input type="checkbox"/>

## Segment 1: QI data exchanging PIP practices

If you tick all the boxes for the 'Does your general practice currently...' checklist, complete the rest of the checklist to ensure you meet all the eligibility requirements for the PIP QI Incentive.

Does your general practice currently...	
1. Maintain its accreditation?	<input type="checkbox"/>
2. Participate in PIP?	<input type="checkbox"/>
3. Share data with NQPHN?	<input type="checkbox"/>
4. Work in partnership with NQPHN on quality improvement activities?	<input type="checkbox"/>

Before you register, ensure your general practice has:	
1. Continued to comply with the PIP Incentive Guidelines on the <a href="#">Department of Human Services website</a> , including maintaining continuous and ongoing accreditation.	<input type="checkbox"/>
2. Read and understood the PIP QI Incentive Guidelines found <a href="#">here</a> .	<input type="checkbox"/>
3. Read and understood the PIP Eligible Data Set Data Governance Framework found <a href="#">here</a> .	<input type="checkbox"/>

In order to register, ensure your general practice has:	
1. Continued to meet the requirements of the overarching PIP, these requirements can be found <a href="#">here</a> .	<input type="checkbox"/>
2. Registered for the overarching PIP and PIP QI Incentive through HPOS using their PRODA account from 1 August 2019. You can apply <a href="#">here</a> .	<input type="checkbox"/>

After you register, ensure your general practice has:	
1. Complied with the <a href="#">PIP QI Incentive Guidelines</a> .	<input type="checkbox"/>
2. Complied with the <a href="#">PIP Eligible Data Set Data Governance Framework</a> .	<input type="checkbox"/>
3. Contacted NQPHN and advised them that you have applied for the PIP QI Incentive.	<input type="checkbox"/>
4. Provided NQPHN with your PIP Practice Identifier.	<input type="checkbox"/>
5. Submitted the PIP Eligible Data Set to NQPHN on a quarterly basis in compliance with the <a href="#">PIP QI Incentive Guidelines</a> and the <a href="#">PIP Eligible Data Set Data Governance Framework</a> by the relevant data submission period.	<input type="checkbox"/>
6. Signed the annual confirmation statement sent by the Department of Human Services in March and return by 31 July each year.	<input type="checkbox"/>
7. Begun working in partnership with NQPHN on continuous quality improvement activities.	<input type="checkbox"/>
8. Retained evidence of undertaking continuous quality improvement in partnership with NQPHN.	<input type="checkbox"/>