Awards and privacy changes 2018 and ensuring the financial health of your practice

In early 2018, there will be major changes introduced to both the modern awards and the privacy framework. In general and specialist private practice, you will need to prepare yourself for these changes as it will impact the way you employ your staff and the way you handle serious privacy breaches. Join George Sotiris, Manager of Workplace Relations at AMA Queensland to gain an understanding of:

**Privacy legislation amendments:**
- an overview of the amendments being introduced in February 2018.
- your new obligation to report a data breach.
- steps you need to follow if a notifiable data breach occurs.

**Modern award amendments:**
- introduction of the causal conversion clause.
- will you still be able to employ your staff as casuals?
- what happens if your staff have a regular pattern of work?
- what are the risks of engaging staff as part-time employees?

Following George’s presentation, Paul Copeland, Director, William Buck Accountants will discuss:
- the keys to understanding the financial performance of your practice to ensure the long-term success of the business. The practice will not continue unless it can pay staff, doctors, and rent.
- the elements of a profit and loss statement and a balance sheet; what they can tell you about the financial health of the practice.
- budgets – why they are old news and you don’t need them anymore.
- cash-flow and how it is increasingly becoming an issue for practices. The use of a budget does not help with this. A budget is a static document which does not tell you if you will be able to pay the bills over the next three months. Instead, practices are now starting to use a Rolling Quarterly Forecast (RQF). If you want to know the future – this is the document for you.
- some practical what if scenarios around the financial performance of a practice and what if fees are increased but patient numbers drop, or rent increases. Paul will demonstrate that information is power and gives you the ability to make informed decisions about the performance of your practice.

**COST**

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<tr>
<th>COST</th>
<th>Award Subscription Members:</th>
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<tbody>
<tr>
<td>First attendee:</td>
<td>$80</td>
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<td>Additional attendees:</td>
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<td>AMA Queensland Members:</td>
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<td>First attendee:</td>
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<tr>
<td>Additional attendees:</td>
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**SEMINAR INCLUSIONS**
- Tea and coffee on arrival;
- Morning tea;
- Course notes; and
- Certificate of attendance.

**TRAINERS**

**George Sotiris,**
Manager, AMA Queensland

**Paul Copeland,**
Director, Business Advisory, William Buck

**SERIES PARTNER**

**MGR**

**CONTACT US**
For any enquiries, please contact the Events team on (07) 3872 2222 or email registrations@amaq.com.au.
Registration Form

**FIRST ATTENDEE**  please tick your location below

Name: Dr / Mr / Ms / Mrs / Miss (Please circle) ____________________________________________________________

- ○ Award Subscription member
- ○ AMA Member
- ○ AAPM member
- ○ Non-member

AMA Queensland member number ___________________  In the employ of Dr: ________________________________________

Practice name: ___________________________  Mobile: ___________________________  Email address: ___________________________

Office Phone: ___________________________  Position title: ___________________________

Postal address: ___________________________

Dietary requirements: ___________________________

**ADDITIONAL ATTENDEES**

Name: Dr / Mr / Ms / Mrs / Miss (Please circle) ____________________________________________________________

- ○ Award Subscription member
- ○ AAPM member
- ○ AMA Member
- ○ Non-member

Position title: ___________________________

Email address: ___________________________

Dietary requirements: ___________________________

Name: Dr / Mr / Ms / Mrs / Miss (Please circle) ____________________________________________________________

- ○ Award Subscription member
- ○ AAPM member
- ○ AMA Member
- ○ Non-member

Position title: ___________________________

Email address: ___________________________

Dietary requirements: ___________________________

**PAYMENT**

Credit card:  ○ Visa  ○ Mastercard  ○ Amex

Amount: $ ___________________________

Card number: ___________________________

Expiry date: _______ / _______  CCV: _______

Cardholders name: ___________________________

Signature: ___________________________

**DATES AND LOCATIONS:**

**Brisbane West**
Tuesday 31 October
9am – 12noon
Indooroopilly Golf Club, Meiers Road, Indooroopilly

**Toowoomba**
Wednesday 1 November
9am – 12noon
Empire Theatre, 56 Neil Street, Toowoomba

**Sunshine Coast**
Thursday 2 November
9am – 12noon
PHP Central Queensland, Level 3, Mayfield House, 29 The Esplanade, Cotton Tree

**Gold Coast**
Friday 3 November
9am – 12noon
Southport Shanks, Cnr Musgrave and Olsen Avenues, Southport

**Brisbane North**
Wednesday 15 November
9am – 12noon
Kedron-Wavell Services Club, 21 Kittyhawk Drive, Chermside

**Brisbane South**
Thursday 16 November
9am – 12noon
Easts Leagues Club, 40 Main Avenue, Coorparoo

**Bayside**
Friday 17 November
9am – 12noon
Cleveland RSL, 8 Passage Street, Cleveland

**Hervey Bay**
Thursday 28 November
9am - 12noon
St Stephen’s Hospital, 1 Medical Place, Urraween

**Bundaberg**
Wednesday 29 November
9am – 12noon
PHN Bundaberg, 205 Bourbong Street, Bundaberg

**Rockhampton**
Thursday 30 November
9am – 12noon
PHN Central Queensland, Level 1, 44a William Street, Rockhampton

**Mackay**
Wednesday 6 December
9am – 12noon
North Queensland PHN, Suite 3, Level 1 Post Office Square, 67-69 Sydney Street, Mackay

**Townsville**
Thursday 7 December
11am – 2pm
Rydges Townsville, 23 Palmer Street, Townsville City

**Cairns**
Friday 8 December
9am – 12noon
Pacific Hotel Cairns, 43 The Esplanade, Cairns

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Submit registration form:

**Email:** registrations@amaq.com.au

**Fax:** (07) 3856 4727

**Post:** AMA Queensland, PO Box 123, Red Hill, QLD 4059

**Phone:** (07) 3872 2222

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